Coosa Pines Operations

ENVIRONMENTAL GUIDELINES FOR CONTRACTORS

COOSA PINES OPERATIONS

REVISED – April 2024

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1.0 INTRODUCTION

This booklet has been prepared to acquaint contractors working at Coosa Pines with mill environmental procedures. Following them will help ensure the proper disposal of all solid wastes, hazardous wastes, hazardous chemicals and petroleum products, and help prevent accidental spills that may pose a threat to human health or the environment.

The Coosa Pines Mill takes its environmental responsibilities very seriously and expects all contractors, regardless of size, to do the same when working on company property or projects. Proper environmental management has become a major part of all jobs, and company and individual legal liabilities for improper waste disposal can be very severe.

Failure to follow these guidelines could lead to the discharge of the contractor.

Disclaimer

These guidelines are intended to supplement purchase order conditions, contracts, other legal agreements and federal and state regulations. In all cases, legal agreements and government requirements take precedence over these guidelines.

In addition, these guidelines are not intended to represent all of the environmental regulations that a contractor may legally be required to meet. It is the contractor's responsibility to know and comply with **all** government requirements that apply to its operations.

2.0 MILL ENVIRONMENTAL CONTACTS

	Office Ext.	Cell
Kevin Wileman (Env. Department, PCBs, Asbestos, Air Compliance, Radiation Safety Officer)	2724	256-368-8091
Alexis Wileman (Env. Department, Solid/Hazardous Waste, Process Water, Storm Water)	2138	423-355-2868
Matthew Challender (Safety Department, Radiation Safety Officer - Alternate)	2151	256-375-8371
Shift Team Leader - Pulp Mill	Various	205-229-0862
Shift Team Leader - Ross Dryer	Various	256-207-9545
Utilities – Lead Operator	2335	-
Mill Services – Arby Hammonds	2354	256-267-7040
Mill Security (**Emergencies only**)	2122 or 2333 or 2245 **2222**	-

3.0 GENERAL GUIDELINES

In general, contractors must adhere to the following general guidelines, depending on the magnitude of the job:

Attend a **pre-work meeting** with the Coosa Pines mill contact and the mill's environmental team to discuss these guidelines and review which ones apply.

Provide to the mill's environmental team, at least five days prior to bringing a chemical on site, a **Safety Data Sheet (SDS) and appropriate chemical screening form.** Properly label all chemicals stored on site.

Designate one contract employee to act as the main contact on environmental matters; enforce these and other guidelines / requirements, and to train the contractor's **and sub-contractor's** work force on these and other guidelines / requirements.

Immediately notify the Coosa Pines contact and the mill's environmental team of any **spills** of hazardous materials, petroleum products or other liquids (except clean water) into sewers or onto the ground. Spills into sewers must also be reported to the Utilities Lead Operator.

Chemical and petroleum **storage areas** must be **approved** by the mill's environmental team **in advance**. In all cases these areas must have an impermeable (concrete, metal, plastic) bottom and must not drain into sewers or ditches or onto soil.

Hazardous wastes generated by contractors on Coosa Pines Mill property will be **disposed of by the mill's** environmental team. Contractors remain responsible, however, for the proper collection, storage and labeling of the hazardous wastes they generate, and notifying of the environmental team when waste containers are full.

For projects that generate hazardous wastes or waste oil or lubricants, the contractor must perform a **weekly environmental inspection** and submit **written checklist** to their mill contact and the mill's environmental team.

Non-hazardous wastes generated by **contractors** on Coosa Pines Mill property become the full **responsibility** of the contractor for collection, storage, labeling and disposal. The contractor must make arrangements for disposal at a licensed offsite landfill. Whenever a contractor hauls solid waste off-site, the contractor will need to complete a Solid Waste Certification form (Appendix B). Contractors can only enter and dispose of materials in the permitted mill landfills after receiving prior approval from the mill's environmental team and obtaining a permit for entry into environmental management area (Appendix A).

Before leaving the site at the end of a job, the mill's environmental team and contractor must conduct an **exit inspection** of the contractor's storage and work areas to make sure that no wastes remain and that the area is clean.

4.0 RAW MATERIALS, PAINTS, SOLVENTS and PETROLEUM - STORAGE and USE

4.1 General

All contractors must provide a **Safety Data Sheet (SDS)** to the mill's environmental team for each chemical and petroleum product (including fuels and lubricants) to be brought on site. The SDS(s) must be provided a minimum of five days prior to bringing the product on site and products must be itemized on a form provided by mill's environmental team.

Each drum or **container** of raw materials must be **labeled** consistent with the SDS, including secondary containers for short-term use.

Order no more material than is needed for the job. For large projects, keep the **inventory** of chemicals on-site as **low** as possible.

Do not paint or perform fiberglass work over exposed soil or sewers. Place plastic or other impervious barrier under the work area.

4.2 Storage

Storage **containers** must be **weatherproof** unless stored inside. A specific **area** must be **designated** for chemical or petroleum storage and approved by the mill's environmental team in advance.

The area must have an **impervious bottom** (concrete, metal, plastic), curbing and should not drain to storm sewers or onto the ground. In the case of liquids, curbing should have the ability to contain 110% the volume of the largest container.

The area must be **labeled** to identify any hazards. (e.g. flammable, combustible, reactive, etc.)

Incompatible chemicals must not be stored near each other (e.g. reactive and petroleum products). The storage area must be **inspected at least weekly** and any spills must be reported immediately to the mill's environmental team and mill's project engineer.

If contractors use portable gasoline or diesel fuel storage tanks on mill property, the tanks must be contained as described above.

4.3 Spills

Any spills of petroleum or hazardous materials onto the ground or toward a ditch or a sewer must be **contained immediately** and reported to the mill's environmental team. The mill's environmental team will contact the appropriate government agency, if required.

If the spill is greater than 55 gallons (1 drum) of an extremely hazardous chemical (e.g. acid, caustic, poisonous gas), evacuate the area and **notify mill Security** (extension 2222) immediately.

For **cleanup** guidance for the spill, and disposal of any contaminated material, contact the mill's environmental team.

5.0 HAZARDOUS WASTES: WASTE PAINTS, RESINS, SOLVENTS, RELATED MATERIALS and OTHER

5.1 General

Most waste paint, paint solvents, paint soiled debris, fiberglass resins, fiberglass solvents (acetone), and fiberglass solvent soiled debris are considered hazardous waste according to state and federal regulations.

Other solvents, herbicides, pesticides, acids, bases, bleach, and waste petroleum products may also be considered hazardous wastes if they meet specific criteria. Check with the mill's environmental team if you are unsure about the product you are using.

5.2 Hazardous Waste Storage

Hazardous wastes must be stored in a **secure area** with impermeable (concrete, metal, plastic) bottom and curbing to prevent spills into sewers and onto soil.

Hazardous wastes generated near the **work area** must be taken to the storage area at the end of each day.

Each waste container must be properly **labeled** with its contents in accordance with state regulations.

Containers must be in good physical condition (no rust, dents or leaks) and closed to the atmosphere whenever they are not being filled.

Storage areas must have **signs**, communications equipment, and controlled access in accordance with state regulations.

Storage areas must be **inspected weekly**, in accordance with state regulations, and a written checklist sent to the mill's environmental team.

No more than 55 gallons of hazardous waste can be accumulated in any storage area at one time. Contact the mill's environmental team for removal and disposal instructions.

Storage areas must remain **well maintained** at all times. ADEM and internal inspections can occur anytime without notice.

5.3 Hazardous Waste Disposal

Hazardous waste generated by contractors on mill property **must be disposed of by mill' environmental team** only.

Contact the mill's environmental team when a drum of waste is full and needs to be labeled and transported to the mill's hazardous waste accumulation building. The mill's

environmental team will prepare the required manifests and shipping papers for the waste.

5.4 Hazardous Waste Spills

Any spilled hazardous waste must be managed according to the **mill hazardous waste contingency plan** (available from the mill's environmental team). For large projects the contractor's environmental coordinator must be familiar with this plan.

Spilled hazardous waste must be **contained immediately** with sand, soil, oil-sorb, or other means.

Spilled hazardous waste must be **reported** to the mill's environmental team immediately. For **disposal** of spilled material, contact the mill's environmental team.

5.5 Paint Removal

Any demolition or maintenance work that requires the removal of paint should be **reported** to the mill's environmental team **before beginning the job** to allow for sampling a representative quantity for lead and other possible metals.

If lead is present in sufficient quantities, all paint scrapings, sandblast waste, etc., must be collected for **disposal** as hazardous waste, per the above procedures or alternative procedure approved by the mill's environmental team.

6.0 USED OIL, OIL SLUDGES, OIL SPILLS and RELATED MATERIALS

6.1 General

Used oil collection, storage and disposal requirements are similar to those of hazardous wastes, as described previously.

Whenever possible, **equipment maintenance** that generates used crankcase, hydraulic or other oils or petroleum wastes should not be done on Coosa Pines Mill property. It should be done **offsite**.

If a contractor leases equipment from a vendor and the vendor performs maintenance on the leased equipment, the contractor remains responsible for following and enforcing these guidelines.

6.2 Disposal

If used oil or spent petroleum waste is generated by a contractor on mill property, the wastes must be **stored** in closed containers **on an impervious pad** (concrete, plastic, metal) with curbing to prevent spills from reaching sewers or soil.

Containers and the storage area must be clearly **labeled** "USED OIL", "WASTE GASOLINE", etc.

Used oil filters require special handling prior to disposal. The filters must be hot drained into a used oil container, crushed and packed in a drum with oil-sorb. Once full, the drum must be taken to a licensed landfill.

The used oil storage area must be inspected weekly, a checklist completed, and any spills cleaned up with oil-sorb or sand.

Used oil is regulated as a hazardous waste unless it is recycled. If the contractor wishes to remove used oil from mill property, it must be recycled. If used oil is generated, contact the mill's environmental team for disposal.

6.3 Spills

It is a **violation of federal law to spill** any oil or petroleum product into a water body. It could also be harmful to the mill's wastewater treatment plant to spill large amounts of oil or petroleum into the mill process or sanitary sewers.

Any spills to sewers, ditches or soil must be **contained** and cleaned up **immediately** with sand, bark or oil-sorb.

Any spill must be **reported** to the mill's environmental team and **Utilities Lead Operator immediately**. In most cases oil spilled into the mill's storm sewer system can be diverted prior to reaching the river if Utilities is given advance warning.

Petroleum-soaked material may need to be **tested prior to disposal**. In most cases it can be disposed of in a licensed landfill. However, if the material is heavily soiled with oil it may have to be treated as a hazardous waste.

Equipment leaking oil onto the ground, roads or near sewers or ditches should be taken to a contained or impervious area and repaired immediately.

7.0 NON-HAZARDOUS SOLID WASTES

7.1 General

Non-hazardous **solid waste** consists of any solid waste material that is not hazardous, not infectious, does not contain a liquid, and can be disposed of in a **licensed state landfill**.

If the contractor is not sure about the classification of a particular waste, contact the mill's environmental team.

7.2 Collection

Solid wastes must be collected in **containers or dumpsters** that are **labeled** for the particular waste.

Collection **containers and dumpsters must be inspected** regularly to make sure that only the waste designated for the container is present and that no hazardous wastes are being inadvertently discarded.

Wastes should be segregated whenever necessary to encourage **recycling**. In particular, scrap metal should be separated for recycle.

7.3 Disposal

In most cases the onsite landfill space does not exist for disposal of solid wastes generated by contractors. These wastes must be disposed of by the contractor in an off-site licensed landfill. Contractors can only enter and dispose of materials in the permitted mill landfill after receiving prior approval from the mill's environmental team and obtaining a permit for entry into environmental management area.

When waste generated by a contractor is hauled off-site for disposal, the **contractor must certify** that the **waste** has been **disposed of in conformance with state law**. The certification form is in Appendix B. Make arrangements to collect all of the information required before the job begins. The form must be completed before the contractor leaves the site or annually in December for multi-year projects and for on-site contractors.

Contractors must provide their own waste containers and hauling service. Contractor waste must not be placed in mill dumpsters unless specifically approved by the mill's environmental team.

7.3.1 Concrete Truck Washing & Cleaning

Concrete trucks are not permitted to dump excess concrete or wash out mixer bodies on Coosa Pines Mill property. They may rinse off the dump chutes, but this may only be done at the coal yard site currently used for rinsing mill trucks. The rinse pad is accessible from the road that runs north-south along the west side of the decommissioned powerhouse. The turnoff is across the road from the northeast corner of No. 1 filter plant. This area drains to the process sewer via a grit trap. Excess concrete should not be deposited on site. It should be removed from the mill for disposal in an acceptable manner. If you have any questions call a member of the mill's environmental team.

7.3.2 Vacuum Truck Operations

Non-hazardous process wastes are routinely removed from tanks or sumps for maintenance purposes. Such wastes are typically too wet for disposal in landfills. A disposal area will be designated for such materials, on a case-by-case basis as the need arises. If your activities will generate such materials, call a member of the mill's environmental team at least 5 working days in advance of beginning the clean-out operation.

7.4 Mill Landfills

Two onsite mill landfills are licensed by ADEM to accept a limited number of specific waste materials generated by the Coosa mill.

In **no** case should **food** wastes, free **liquids**, **hazardous wastes** or medical/infectious wastes be disposed of in either mill landfill.

Contractors can only enter and dispose of materials in the permitted mill landfills after receiving prior approval from the mill's environmental team and obtaining a permit for entry into environmental management area (Appendix A).

Unauthorized materials placed in the mill landfills by a contractor will be **removed and disposed of** at the **contractor's expense**.

If authorized to use the mill trash landfill, the contractor should provide a **written summary** of the waste type(s) and quantity to the mill's environmental team at the end of each month. **This is a legal requirement**.

8.0 ASBESTOS REMOVAL

8.1 General

Asbestos may be found at the Coosa Pines facility in older pipe and boiler insulation, transit siding, some types of brake shoes, ceiling tiles and floor tiles. When in doubt, request the mill's environmental team to arrange for sample collection and analysis.

When removing transit asbestos siding, no cutting, drilling or breakage is allowed; however, less rigorous removal procedures are allowed (compared to requirements in Step 8.3 below). Transit shall be wetted with water before removal and bagged or wrapped in plastic. The bagged or wrapped material shall be labeled to identify contents as including asbestos-containing material. Note: Small volumes of transit siding may be placed in the mill's asbestos landfill if approval is obtained from the mill's environmental team. The preferred method of disposal is to have the transit sent to an offsite ADEM approved landfill.

8.2 ADEM Notification

Removal of quantities greater than 260 linear feet, 160 square feet or 35 cubic feet of asbestos-containing material must be **reported** to the Alabama Department of Environmental Management (**ADEM**) at least 10 days **prior to beginning removal**.

ADEM must be re-notified if the quantity of asbestos material increases by more than 20 percent from the original notification or if the original start date changes.

Notification of ADEM is the **responsibility of the contractor**, after verbal notification of the mill's environmental team. Copies of the written notification should be provided to the Resolute project engineer and posted near the job site.

8.3 Removal

Removal of asbestos must be done in strict conformance with state environmental and federal health and safety guidelines.

Contractor **employees** removing asbestos must be **certified** by ADEM, and the certification for each employee must be available at the job site.

Before work begins, the **removal area** must be **isolated** with plastic and posted with signs using proper legal language. If opaque plastic is used, clear plastic windows must be provided for ADEM inspectors to observe work in progress.

Before work begins, all safety equipment, including protective clothing and decontamination facilities, must be available and operational.

Generally, asbestos must be **thoroughly soaked** with a large excess of water prior to and during removal.

8.4 Disposal

The **contractor is responsible** for making arrangements with a licensed landfill for the **disposal** of all asbestos material removed. The landfill must be pre-approved by the mill's environmental team.

A copy of all necessary **manifests** and hauling records for asbestos transported for disposal should be provided to the mill's environmental team.

All bags or **containers** used to transport asbestos must be properly **labeled** and meet specifications in accordance with OSHA, EPA and ADEM regulations.

Asbestos must be disposed of as soon as possible after it has been removed, bagged and labeled.

For assistance with disposal, contact the mill's environmental team.

9.0 PCB (polychlorinated biphenyl) LIQUIDS AND EQUIPMENT

9.1 General

PCB fluids can be found at Coosa in older transformers and capacitors. Their use and disposal is strictly controlled by federal regulations.

All PCB transformers, transformer vaults and capacitors are clearly marked with yellow PCB labels. Non-PCB equipment is marked with a green or blue label.

For questions about the use and the disposal of PCB liquids, debris or electrical equipment, contact the mill's environmental team.

9.2 Work in PCB Transformer Vaults

It is a violation of federal law to store combustible materials (e.g. paper, plastic, rope, rubber, etc.) in vaults containing PCB transformers. It is a violation of mill policy to store any materials in any transformer vault or electrical control room, whether PCB's are present or not.

Even if a contractor is not working directly on a PCB transformer, it is the contractor's responsibility to minimize the use of combustible materials in a PCB transformer vault and to keep the area **free of combustible debris** at all times.

9.3 Spills

Spills of **any quantity** of a PCB fluid must be **reported** to the mill's environmental team and area electrical supervisor immediately.

The area electrical supervisor will make arrangements to repair the leak as soon as possible, and the mill's environmental team will prepare the required inspection and repair documentation and notify government authorities, if necessary.

9.4 Disposal

Before any PCB liquids or equipment containing PCB's are removed from service, the mill's environmental team must be notified at least two (2) weeks in advance to locate an approved disposal contractor.

Arrangements for PCB liquid and equipment transportation and **disposal** must be made in advance of removal with a disposal facility that has been **pre-approved** by the mill's environmental team.

The contractor must take all necessary precautions to prevent spills of PCB's during removal. If a spill occurs, contain spill and contact environmental team immediately for clean-up, decontamination and disposal procedures.

The contractor must provide **approved containers** with proper Department of Transportation (DOT) and EPA labels for PCB liquids, equipment or debris.

All PCB shipments require **manifests** and shipping papers approved and signed/initialed by a mill's environmental team member.

To work on PCB electrical equipment, the contractor must provide all necessary safety equipment and **protective clothing** for employees under its control. Clothing contaminated with PCB liquids must be disposed of as PCB waste.

10.0 NUCLEAR DEVICES

Coosa Pines Mill uses low-level nuclear gauges throughout the mill. The gauges are clearly marked.

Maintenance or removal of these gauges is strictly controlled by federal and state regulations. Only **licensed contractors**, generally the original vendor, are allowed to maintain, relocate, remove or dispose of these devices.

All work on nuclear devices must be coordinated and supervised by Kevin Wileman or Matthew Challender (Ext. 2724 or 2151) and the proper paperwork must be filled out and submitted to them.

Immediately report any **accident** or near accident involving a nuclear device to the Kevin Wileman and/or Matthew Challender (the Radiation Safety Officers).

11.0 EMPTY DRUMS

The mill has **written procedures** to clean, label, collect, store and dispose of empty metal and fiber drums. The procedures are available from the mill's environmental team.

It is the contractor's responsibility to remove any empty drums and containers that it generates from mill property.

Empty drums must be stored right side up with top/bung securely tightened. If top/bung cannot be secured, drums must be stored top up covered with plastic on an impervious pad.

Any empty drum being used for a secondary purpose (i.e. waste container, used oil container, barricades, etc.) must be cleaned, repainted and clearly labeled with its intended secondary purpose.

12.0 CLEAN-FILL

Clean-fill from construction and demolition work must consist solely of uncontaminated by earth, concrete, gravel, bricks, masonry and/or rocks. No metal, plastic, asphalt, wood, paper, sheet rock, rebar extending beyond the concrete, scrap metal, trash or garbage is allowed.

There is limited space on site for the disposal of clean-fill from construction and demolition projects. Contact the mill's environmental team for availability.

When space is not available on site, the contractor must make arrangements for off-site disposal.

Materials **other than clean-fill** (metal, plastic, sheet rock, rebar, wood, paper, etc.) must be disposed of in a **state licensed landfill**.

13.0 MILL SEWERS and SITE DRAINAGE

13.1 Mill Sewers

The Coosa Pines Mill has three separate sewer systems:

A **sanitary sewer** which collects and pumps sewage and other sanitary wastewater to the process sewer.

A **process sewer** which collects and transports process wastewater for treatment at the wastewater treatment plant. This system includes U-drains and piping located in and next to buildings throughout the site.

Storm sewers and ditches which collect drainage from parking lots, open fields, and forested areas, and certain building roofs and roads.

Contractors should **identify the location and types** of sewers, manholes, ditches and catch basins near their work areas before beginning work. Nothing should be pumped or drained into any sewer without prior permission from the mill's environmental team. In general, only clean, uncontaminated water can be discharged to a storm sewer and only sewage can be discharged to the sanitary sewer.

Some wastewater from contractor activities can be discharged into the process sewer, **after approval** by the mill's environmental team, if they conform to the mill's wastewater (NPDES) permit.

Any **spill** of chemicals or contaminated water must be **contained immediately** and cleaned up according to directions from the mill's environmental team. Rainwater or ground water that fills excavations or unseeded areas during construction should be pumped to the process sewer, not the storm or sanitary sewers.

13.2 Site Drainage

Any clearing, grubbing or excavation work exceeding one (1) acre requires a stormwater drainage permit from the state to prevent silt from entering nearby rivers and streams. The permit must be issued before work can proceed and must include an erosion control plan. All storm sewers and ditches on the east (mill) side of the Coosa River flow to an open ditch that discharges to the Coosa River.

A dam across this ditch can be closed during spill emergencies to prevent the release of any unwanted material into the river **if the Utilities Lead Operator (ext. 2335) is notified in advance**. The contents of the ditch are then pumped to the mill wastewater treatment plant.

Runoff from the west side of the river flows directly to the river and cannot be automatically diverted to the wastewater treatment plant. Spills of chemicals or

contaminated water must be contained, usually with a backhoe or front-end loader, in ditches leading to the river. They must then be pumped with portable pumps into the wastewater treatment plant or soaked up with soil and hauled to a disposal area.

Soil in runoff from any major earth moving or excavation work must be prevented from entering the storm sewer system or the river by using silt fences, sedimentation basins, or other **erosion control measures**, including projects smaller than one (1) acre.

APPENDIX A

Permit For Entry into Environmental Management Area

REFERENCE FORM (Use as needed)

PERMIT FOR ENTRY INTO ENVIRONMENTAL MANAGEMENT AREA
DATE: _____
Company Name _____
Representative Name _____
PURPOSE OF ENTRY: _____ _____ _____ _____
ENTRY AUTHORIZED BY : _____ (Environmental Department Rep.) DATE: TIME : _____ _____

Instructions

1. Type or print the date, company name and company representative name.
2. Type or print the purpose of the proposed entry.
3. Obtain authorization by an environmental team representative prior to entering the environmental management area.

APPENDIX B

Contractor Solid Waste Certification

Coosa Pines Operations

REFERENCE FORM (Use as needed)

(Type or Print)

Company/Contractor Name: _____

Company/Contractor's Address: _____

Company/Contractor's Phone: _____ **Fax:** _____

Company/Contractor's Representative: _____

Coosa Pines Representative: _____

Project/Job Description: _____

Project/Job Dates: _____ _____

Start Date **End Date**

Waste Information

1.

Waste Description (Food, plastics, wood, etc.) _____

Size of Container (8 yd., 20 yd., etc.): _____ No. of Hauls: _____

Name of Waste Hauler/Transporter: _____

Name of Destination (Shelby Co. Landfill, etc.): _____

2.

Waste Description (Food, plastics, wood, etc.) _____

Size of Container (8 yd., 20 yd., etc.): _____ No. of Hauls: _____

Name of Waste Hauler/Transporter: _____

Name of Destination (Shelby Co. Landfill, etc.): _____

3.

Waste Description (Food, plastics, wood, etc.)_____

Size of Container (8 yd., 20 yd., etc.):_____ No. of Hauls:_____

Name of Waste Hauler/Transporter:_____

Name of Destination (Shelby Co. Landfill, etc.):_____

Certification:

I certify that the waste material described above under **'Waste Information'** will be disposed of as indicated and does not contain regulated medical waste, regulated PCB waste, or hazardous waste, as defined in Alabama Department of Environmental Management's Division 14 Regulations. I further certify that, at the point of disposal, this waste material will not contain any free liquids. This document and all supporting information were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

_____ _____

Company/Contractor Authorized Representative's Signature — Date

Resolute FP Environmental Review and Acknowledgement:

_____ _____

Environmental Department Rep. — Date

Instructions

1. Type or print the name, address, phone number, and fax number of contract company.
2. Type or print the name of the Coosa Pines employee that is the project coordinator and the name of the designated representative or coordinator for the contractor.
3. Type or print the project name or description and the project start/end dates. (Note: Any contractor on site for more than 1 year should complete this certification annually.)
4. Type or print the **Waste Information**: This form has space for 3 certifications depending on the number of transporters or landfills (waste destinations) that the contract company

uses during a project. A Waste Certification must be completed for each waste transporter used (even if it's your own transportation) and each waste destination (landfill, etc.) used during the project. If more than 3 transporters or waste destinations are used, fill out the same waste information for each additional transporter or destination and attach it to the completed form.

5. The completed form must be signed / dated by an authorized company representative.
6. The completed form must be delivered to the Environmental team before the contractor leaves the site, or in December of each year, if the project exceeds 1 year.

Questions and Answers

- What is this form about? Alabama Department of Environmental Management (ADEM) requires accountability for all industrial wastes, from generation to disposal.
- Who should complete this form? Any contractor that directly participates in the construction, demolition or maintenance of any facility or equipment on any property owned by the Coosa Pines Mill and disposes of any solid waste.
- How often should this form be completed? A waste certification form shall be completed for each project a contractor completes on Coosa's property. Smaller contractors that perform frequent, repetitive projects may complete an annual waste certification form. (***After confirmation from Coosa's Environmental team***)
- From whom may we request information about this form or waste services? Coosa's Environmental team. (*Kevin Wileman / Alexis Wileman – ext. 2724 / 2138*)
- What happens to this form after submittal to Coosa? The form is placed in Coosa's Solid Wastes Certification records as prescribed by regulations and is available to ADEM inspectors.

REVISION HISTORY

Revision No.	Revision Date	Revised Section(s)	History/Notes
1	July 2008	-	Revised Plan
2	June 2010	2.0, 8.4, 9.0, 10.0, App. A & App. B	Updated Contacts/Separated Form A and B from Plan/Added Rev. Log
3	March 2013	2.0, 6.3, 10.0, 13.2	Updated Contacts/Forms A and B
4	March 2014	2.0, 13.2	Updated Contacts
5	February 2016	2.0, 3.0	Updated Contacts, language, added Form A and B
6	January 2017	2.0	Updated Contacts
7	February 2017	2.0	Updated Contacts & Appendix B
8	August 2018	2.0. 3.0, 4.1, 6.0, 6.1, 6.2, 7.3, 7.4, 10.0 & App. B	Updated Contacts & Minor Editorial Changes
9	May 2019	2.0 & App. B	Updated Contacts
10	January 2020	2.0	Updated Contacts
11	March 2022	2.0 & 10.0	Updated Contacts
12	February 2023	Various	Minor wording changes
13	April 2024	2.0	Updated Info in Contacts & Minor Editorial Changes